

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, July 30, 2019**

The Jefferson County Highway Committee met on Tuesday, July 30, 2019, at 8:30 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Walt Christensen; John Kannard; Dick Schultz; Michael Wineke; Lloyd Zastrow

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ben Wehmeier, County Administrator  
Joan Fitzgerald, County Board Supervisor  
Brian Udovich, Highway Department  
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the June 25, 2019 Highway meeting, having been distributed in advance, it was moved by Mr. Wineke and seconded by Mr. Zastrow to approve the minutes as printed.

Carried by the following roll call:

AYES: Christensen, Kannard, Schultz, Wineke, Zastrow

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

- CTH "CI" (STH 106 – CTH Z)

Project Type: Pulverize and Resurface

Progress: Project is complete!

- CTH "B" (Dane County – CTH F)

Project Type: Mill and Resurface

Progress: Section from Johnson Creek to Concord is complete! Begin milling on west end on July 30<sup>th</sup>.

- CTH "A" (Crossman Road – Lake Mills)

Project Type: Construction and Resurface

Progress: August/September start

- CTH "J" (CTH C – US 12)

Project Type: Planning, Maintenance

Progress: September start

- **Miscellaneous Projects**

Bike path maintenance project - Complete, Old Highway Department site (Milling scheduled for July 29-30)

- **General Maintenance**

Crews completed first mowing cut on all state and county highways

Crews are working on sign installs & repairs

Crews completed several pavement joint repairs for DOT

- **Office/Shop Staff**

2018 Annual Financial Report is complete, working on 2020 highway budget

**OLD BUSINESS**

NONE

**9a. Discuss planning for future capital highway projects and budget impacts**

Commissioner Kern reviewed with the Committee the process on how highway projects are decided upon and selected. He explained road ratings and rankings, and used printouts showing project history, pavement data, potential project lists, and selection criteria. He discussed a five year improvement plan and potential costs associated to the projects. Questions were answered.

No Motion

**9b. Discuss monthly financial account summary (YTD)**

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	07/01/19	\$ 444,743.28
BILLS:	07/15/19	\$ 29,995.48
BILLS:	07/22/19	\$ 100,964.92
BILLS:	07/29/19	\$ 598,851.82
COMMITTEE:	JUNE	\$ 354.46
P-CARD:	JULY-GENERAL	\$ <u>1,033.21</u>
TOTALS:		\$1,175,943.17

It was moved by Mr. Schultz and seconded by Mr. Zastrow that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Zastrow and seconded by Mr. Kannard to adjourn at 9:35 a.m.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke, Zastrow
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Tuesday, August 27, 2019, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: \_\_\_\_\_  
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